

Mackenzie County

Title	Risk Control	Policy No:	ADM045
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Legislation Reference	Section 5(b)
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Purpose

To deliver cost-effective services that best meet the needs of our taxpayers and community; to support and participate in the Jubilee RiskPro Training Program to help us achieve the following goals:

- The active control and reduction of our insurance and other risk-related costs;
- The protection of the interests of the stakeholders in our community;
- The prevention of losses arising from damage to community assets and liability claims;
- The reasonable assurance of uninterrupted municipal operations and delivery of service to our community stakeholders;
- When losses cannot be prevented, to ensure that the impact of losses on the organization and our community stakeholders is as minimal as possible.

Policy Statement and Guidelines:

To help insure a mutual benefit for Mackenzie County and other MD's and Counties in the Province of Alberta, we also support the exchange of knowledge and information with other MD's and Counties that are participating in the Jubilee RiskPro Training Program

Council hereby delegates to the Chief Administrative Officer the authority and responsibility to designate:

1. A Risk Control Coordinator, to facilitate the County's progress through the Jubilee RiskPro Training Program training process and the implementation of risk improvements;
2. A Risk Control Committee, comprised of representatives from key departments that will help implement risk improvements within the community.

	Date	Resolution Number
Approved	April 11, 2007	07-350
Amended		
Amended		

Terms of Reference for a Risk Control Committee:

Goals and objectives:

- To help control the frequency and cost of Property, Liability and Automobile claims incurred by the organization;
- To help control and reduce the long-term insurance costs for the organization and services;
- To assist in protecting ratepayers from the interruptions of important municipal operation and services;
- To help protect the public interest and ensure a safe and well-managed community.

Structure of the Risk Control Committee:

- The Risk Control Coordinator will be designated by the CAO;
- The initial membership of the Risk Control Committee to be comprised of representatives from key targeted areas:
 1. A department head responsible for the operation, inspection and maintenance of public facilities;
 2. A department head responsible for the design, construction, inspection and maintenance of the municipal sewer and water infrastructure;
 3. A department head responsible for the design, construction, inspection and maintenance of roadways and sidewalks;

The specific roles of the Risk Control Coordinator and Risk Control Committee:

- (to be identified by CAO, Risk Control Coordinator and committee)
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The nature and frequency of reporting (incidents, claims, risk improvement initiatives, and status reports) that will be provided to the Senior Management Team and Council:

- (to be identified by CAO, Risk Control Coordinator and committee)
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